

**Parish of St Mary the Virgin Marshfield**  
**Annual Meeting**  
**Sunday 28<sup>th</sup> June 2020 at 11.40am held online via Zoom**

**MINUTES**

The meetings opened with a welcome from Rev. S Wheeler.

Those present: Names removed from this document in accordance with GDPR.

**Annual Meeting of the Parishioners**

- 1. Election of two Churchwardens:** In the absence of other nominations, Eric Pullin and Paul White were duly appointed to serve for the forthcoming year.
- 2. A vote of thanks** was given by Rev. S Wheeler for their willingness to stand again and for all they do for both the parish and church.  
This closed the meeting of the parishioners.

**Annual Parochial Church Meeting**

- 1. Apologies** for absence: D Chambers and J Sanderson
- 2. Notice of Any Other Business** None were received
- 3. Minutes of 2019 Annual Parochial Church Meeting** These were considered and accepted as a true record, to be signed by Rev S Wheeler.
- 4. Matters arising from the Minutes** PW shared the following:
  - all stonemasonry work has been put on hold for the time being, due to the pandemic
  - the cockerel on top of the weathervane recently fell off but is being repaired
  - the work within the churchyard is going extremely well
- 5. Electoral Roll Report** E Pullin, as Electoral Roll Officer, gave a verbal report explaining the purpose of the Electoral Roll. The Roll now stands at 112, an increase of 2 from previous year.
- 6. Reports on parish activities:** Rev S Wheeler referred to the full written report, copies of which can be found on the church website or inside the church porch. SW thanked all those who contributed.

SW noted the decline in numbers of children attending. There may be several external contributing factors but work will be required to address this.

P Mills explained that the Church Hall will need support whilst risk assessments are completed for the safe return of different organisations using it.

**Report on the annual proceedings of the PCC**

Pam Mills has stepped down as both Treasurer and PCC member. SW thanked her for the amazing work she has done over the years. John Sanderson has also stepped down as PCC member: SW expressed her thanks to him for his valuable contribution and faithfulness.

**Financial statement of the PCC for the year ending 31<sup>st</sup> December 2019**

No questions received. Accounts accepted unanimously by those in attendance, with thanks to P Mills. SW thanked Kate Brain for taking on the role of PCC Treasurer.

*Post meeting note: "National Grid Income" should read "Feed-in-Tariff (income)"*

**Report on the fabric, goods, and ornaments of the Church**

SW thanked PW for this report.

One correction on p.8; Peter Wheeler should read Peter Woodward.

*Post meeting note: Item 6 “new electrical contract” should read “new electricity supply contract”*

### **Report on Deanery Synod**

SW summarised this report.

### **Report on Safeguarding**

SW reminded those present that Safeguarding is a legal responsibility. It has had an extremely high profile over the last year, rightly so, that has involved extra work. SW thanked A Hart for her hard work as Parish Safeguarding Officer for Marshfield Benefice. PCC members and Kids Club helpers were reminded to ensure they attend the training sessions organised by the Diocese.

### **7. Elections and appointments:**

#### **Election of PCC Members**

- A Gammie and P Brunyate have been nominated and re-elected, with thanks, as PCC members.
- P Woodward has been nominated and elected as a new PCC member, replacing John Sanderson.
- It is the new triennium (2020-2023) for Deanery Synod membership. A Hart, B Wheeler and K Precious have been nominated and re-elected as Deanery Synod members, with thanks.

#### **Appointment of an independent financial examiner**

Jarrod Waring has been appointed. K Brain will confirm this post meeting.

### **8. Incumbent’s Report**

SW thanked everyone involved who are contributing to our church community.

### **9. Any Other Business**

No other business.

The meeting closed with prayer.

Minutes approved and signed \_\_\_\_\_ Date \_\_\_\_\_

### **First meeting of the Parochial Church Council**

The following PCC officers were appointed:

**Vice Chair:** Eric Pullin **Treasurer:** Kate Brain **Secretary:** Melanie Hardy (stepping down as PCC member) **Electoral Roll Officer:** Eric Pullin.

**The Standing Committee** to include The Incumbent, both Churchwardens, Treasurer and Secretary. Richard Owen also appointed as Treasurer and Secretary are non-voting members.

#### **Appointment of Sidespersons**

E Pullin and P White expressed their thanks and appreciation to all Sidespersons for their attendance, work, and the warm welcome they extend to people attending church services. Existing Sidespersons were re-elected.

**Next PCC meeting: Tuesday July 7th to be held online via Zoom, at 7.30pm.** A brief meeting to discuss the pattern of future services and the provision of a safe and welcome church, in light of the reopening of church buildings for worship from July 4<sup>th</sup> with hygiene and social distancing precautions still in place.

Minutes approved and signed \_\_\_\_\_ Date \_\_\_\_\_