

Minutes of Marshfield PCC Extraordinary Meeting
Held via Zoom, 7.30pm on 7th July 2020

PCC Members Present: Revd S. Wheeler (SW), Revd L. Godfrey (LG), A. Hart (AH), A. Gammie (AG), B. Wheeler (BW), K. Brain (KBr), P. White (PW), L. White (LW), D. Chambers (DC), E. Pullin (EP), J. Pullin (JP), M. Hardy (MH), P. Woodward (PWd), R. Owen (RO)

Apologies for absence: P. Brunyate (PB)

The purpose of this meeting: To discuss the new Church of England guidelines regarding provision of a safe and welcome church, in light of the reopening of church buildings for worship from 4th July and to approve the completed risk assessment.

1. SW opened with prayer
2. Following the last PCC meeting at the APCM, Peter Woodward was welcomed as a new PCC member. Thanks were given to PB and AG for agreeing to be re-elected for another term.
3. **Risk Assessment:** SW talked through the completed assessment. The following actions were agreed by those present:
 - St Mary's Church can safely welcome up to 45 people, adhering to the government's rules on social distancing
 - **AH** to apply for the Visit Britain 'Good to Go' standard mark for welcoming tourists
 - Procedures in place for safe receiving of Communion bread, only SW can take the wine
 - **PW** to contact the church cleaners to inform him or SW if any of them become unwell
 - Collections: cash donations discouraged but collection plate will remain in situ for any donations given as people enter the building. Churchwardens will wear gloves to collect, count and place money in church safe for 72hr

The PCC formally adopted the completed risk assessment, all were in favour with no objections or abstentions

4. Future Services Rota: 10.30am Zoom services will continue throughout July and August. A simple communion service at 9am and short evening service at 6pm within the benefice each Sunday will now begin. Details available on church website and emailed via Benefice Post. Breakfast Church will resume via Zoom 19th July
5. Grant Award: PW explained the grant from Church Care of up to £3000 is dependent on approval from PCC of their terms and conditions, together with the completion of an acceptance form. The paperwork was shared with the PCC prior to this meeting.

All PCC members present were in favour of accepting the grant, with no objections or abstentions

Awaiting quote for repair of cockerel and part of the weathervane on which it stands
KBr is confident that together with the grants, we are financially able to cover costs for works to the clock, including scaffolding.

RO raised issue of growing height of trees in Old Manor House that are now obscuring the face of the clock. **PW** to contact owner of Old Manor House and tree surgeon

6. AOB
 - Bob has applied to National Churches Trust for a grant to help with cost of repairs identified in last Quinquennial Inspection; awaiting reply. **Another application for a grant from Gloucester Historic Churches Trust is also being made.**
 - Date of next PCC meeting: Immediately following the Annual Parochial Church Meeting, via Zoom, at 11.45am on June 28th, 2020.

SW closed the meeting with prayer.

Signed _____

Date _____